

Emily Jean Williams  
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**VOCATIONAL  
GOAL**

My goal is to help develop, create, or expand on an environment for youth to feel safe and secure in by using religion and spirituality to give them a solid basis. I want to help youth have this environment so that they can grow and mature without having to turn to situations, places, or people that would eventually cause them to deal with harm to themselves, their parents, and/or their community.

**EDUCATION**

**Methodist Theological School of Ohio**  
*Masters of Arts in Christian Education*  
*with a Specialization in Youth Ministry*  
December 2009

Delaware, OH  
08/2007-12/2009

**Central Michigan University**  
*Bachelor of Science*  
Major: Psychology Minor: Business Administration

Mt. Pleasant, MI  
08/1999-05/2003

**WORK  
EXPERIENCE**

**St. Stephen's Episcopal Church**  
*Director of Christian Formation and Youth Ministries*

Grand Island, NE  
06/2010-Present

- Worked with a committee to plan and implement Christian Education activities for all members of the parish, from infants to older adults
- Assisted Rector with Confirmation classes
- Participated in weekly staff meetings
- Maintained church web-site
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- Organized activities and outreach opportunities and taught classes to the youth group (6<sup>th</sup> grade – 12<sup>th</sup> grade)
- Passed background check

**St. Peter's Episcopal Church**  
*Christian Formation Intern*

Delaware, OH  
09/2008-05/2009

Rev. Charles E. Wilson, Site Supervisor

- Assisted the Christian Formation Director with planning youth activities
- Reported to a parish committee
- Assisted Christian Formation Director and Rector with Confirmation class of 12 youth
- Participated in weekly staff meetings and contributed new ideas
- Introduced new outreach activities for the youth
- Passed background check
- Attended safe-church training

**Lost Lake Scout Reservation (CVC)**  
*Chaplain*

Lake, MI  
06/2008-08/2008

Scott Gursky, Camp Director

- Planned weekly interfaith Chapel services for scouts in camp
- Encouraged scouts to participate in Chapel service
- Counseled staff and scouts when necessary

**On the Mark Services**  
*Personal Caregiver*

Delaware, OH  
09/2007-12/2009

Mark Stuntz, Supervisor

- Assist members of the MRDD community with personal needs
- Communicate with a team of caregivers to provide the best care possible for the people in need of assistance

**New Dominion School – Virginia Girls (Three Springs)**  
*Counselor (I-IV)* Carrie Shaffer, Supervisor

Dillwyn, VA  
06/2005-06/2007

- Assisted high-risk teenage girls through a 14-18 month residential program
- Assisted adolescent residents with behavioral, emotional, or substance abuse issues
- Observed, documented, and provided approved treatment interventions for assigned residents
- Heavy resident contact with time spent in group therapy, academic/vocational classes, leisure/recreational experiences, and other activities of daily living
- Took residents on high adventure trips including hiking and canoeing
- Promotion to Counselor IV included supervising and training incoming counselors on the residential treatment program

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**Wayne State University**

Detroit, MI

Research Assistant Michael J. Rybak, Pharm.D., Supervisor

09/2003-06/2005

- Managed research contracts and accounts
- Collected data via phone, hospital records, and screening logs
- Participated in web-site design for laboratory
- Managed the daily needs of the office and laboratory, and organizing/scheduling meetings, travel arrangements, and ordering supplies

**COMPUTER SKILLS**

SPSS      Microsoft Word      Excel      Visual Basic      Access      Netscape      Firefox      Internet Explorer

**ACTIVITIES & TRAINING**

- Episcopal Youth Event Attendee      June 2011
- CASA Volunteer Training      2011
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- National Association of Episcopal Christian Education Directors 2011 Tapestry Conference      2011
- National Association of Episcopal Christian Education Directors Member      2010-present
- Diocese of Nebraska Happening Candidate      September 2011
- Diocese of Nebraska Camp Comeca Volunteer      July 2010
- Safeguarding God's Children      2010-present
- American Red Cross Water Safety Instructor      2009-2011
- Boy Scouts of America, Lifeguard Certified      2008-2011
- American Red Cross First Aid, CPR, & AED      2006-present
- Wilderness First Responder (including First Aid & CPR)      2006-2008
- Boy Scouts of America, Assistant Scout Master, Troop 179 Reserve      2005-2010
- SAMA certification      2005-2007
- Boy Scouts of America, Assistant Scout Master, Troop 179 Active      2004-2005
- Presidential Volunteer Award      2005
- Wayne State University Training      2003-2004
  - Banner Navigation and RAPP Training
  - Sponsored Program Administration Pre and Post Award
  - F&A and Cost Sharing Training
  - End-Note-Beginner and Advanced Training
- Published Abstract at IDSA 2004: "Epidemiology of Community-acquired Methicillin-Resistant *Staphylococcus aureus* (CA-MRSA) with Staphylococcal Cassette Chromosome Mec (SCCmec) Type IV at an Urban Teaching Hospital"
- Alpha Sigma Alpha Member, Philanthropy Chair, & Secretary      2001-2003
- Trout Hall Council, General Member, RHA Representative      2001-2002
- Residence Hall Assembly-Philanthropy Team Coordinator      2000-2001
- CMU Trout/Thorpe Dance Committee      1999, 2000
- CMU Leadership Safari Participant/Guide      1999-2001
- ECLIPSE Participant/Facilitator      1999-2001
- RHA "Sober in October" Committee      1999-2000

**INTERESTS/ACTIVITIES**

Water Sports      Crochet      Felting      Kayaking      Canoeing      White  
 Water Rafting      Boating (power & sail)      Fishing      Hiking      Hand Embroidery  
 Reading      Television & Movies